

# Exploring Sample Manager



Get the most out of your 30 day trial by completing these tasks:

## Setting Up Sample Manager

- Create your data structures.
  - Create Source Type. [▶](#)
  - Create Storage Unit. [▶](#)
  - Create Samples Type. [View Doc](#) or [▶](#)
  - Set up Sample Lineage and Parentage. [View Doc](#) or [▶](#)
- Adding your samples.
  - Register a source. [▶](#)
  - Create samples individually. [▶](#)
  - Create samples via file import. [▶](#)

## Using Sample Manager

- Store samples. [View Doc](#) or [▶](#)
- Start using Sample Finder. [View Doc](#) or [▶](#)
  - Find a sample based on Source Properties.
  - Find a sample based on Parent Properties.
- Use Picklists. [View Doc](#) or [▶](#)
  - Add samples to a new picklist.
  - Share the picklist with other users.
- Add Team members. [View Doc](#) or [▶](#)
  - Add users to Sample Manager.
  - Set permissions for different user roles.
  - Enforce Audit logging.
- Edit samples. [View Doc](#)
- Create/change a Sample Status. [View Doc](#) or [▶](#)

## Explore More in Sample Manager

- Access your Audit Log. [View Doc](#) or [▶](#)
- Set up a Workflow.\* [View Doc](#) or [▶](#)
- Create an ELN Template.\* [View Doc](#)
- Author a Notebook in the ELN.\* [View Doc](#) or [▶](#)
- Review and approve ELN Notebook.\* [View Doc](#) or [▶](#)
- Create an Assay Design.\* [View Doc](#)
- Create a new Folder.\* [View Doc](#) or [▶](#)
- Set up Naming Patterns. [View Doc](#) or let LabKey help
- Set Up Identifying Fields. [View Doc](#) or [▶](#)
- Use Calculated Columns.\* [View Doc](#) or [▶](#)

\*Professional features

### Please Note:

We cannot accept any data during a trial that contains Protected Health Information or Personal Identifiable Information, data with which individuals can be identified.

## Need More From LabKey?

We have a suite of scientific data management software tools developed for a variety of applications.

**Questions?** Email your product specialist anytime!

